

Writing your project

Seniors.

1. The project document must consist of a **maximum of 10 A4 pages**; single sided, with double spacing, and a minimum character/font size of 10. Headings can be in larger font size.
2. **No photos** can be included in this report but tables, diagrams and graphs may be included if they are in Word form.
3. The title page is not included in the 10 pages and should consist of one separate page.
4. The abstract and the bibliography **are included** in the 10 pages.
5. The language used must be one of the **three working languages** of the European Schools.

Juniors.

1. Juniors need to submit a brief outline of their project. This should consist of **a minimum of 2 pages and a maximum of 10 pages**; single sided, with double spacing, and a minimum character/font size of 10. Headings can be in larger font size.
 2. **No photos** can be included in this report but tables, diagrams and graphs may be included if they are in Word form.
 3. The title page is not included in the 10 pages and should consist of one separate page.
 4. The abstract can be included in the 2-10 pages.
 5. The language used must be one of the **three working languages** of the European Schools.
1. In general: you need:
 - a) **a title** - keep it short and relevant; introduce your project including any background information;
 - b) **a description** - describe how you did your experiments;
 - c) **results** - give the results (include tables if relevant)
 - d) **conclusions**; discuss the relevance of the conclusions, including any limitations; mention any future work you will do (very important if you have yet to complete the work - there is still 2 months to the symposium); acknowledge all sources of help and give any references used (e.g. books, websites - extremely important!)

2. You also need to provide **an abstract**:

It should be single spaced with a minimum font size of 10 and should consist of about 125 words. You start with the title then your name(s) and address and then your sponsor (not included in the 125 words). A properly written abstract presents a summary of the research conducted and the most significant conclusions reached. Abstracts are the chief means by which scientists decide which research reports to read. The abstract is a very brief overview of your ENTIRE study. The abstract tells the reader **WHAT** you did, **WHY** you did it, **HOW** you did it, **WHAT** you found and **WHAT** it means. The sequence of sentences is ordered in a logical fashion, beginning with an introduction that includes your hypothesis (if you have one) and proceeding to your test (e.g. materials, methods and procedures used), results (data or findings), discussion and conclusions.

All projects have to be available in both electronic and paper form.